



VERY IMPORTANT INFORMATION! PLEASE READ CAREFULLY!

Dear Craft Vendor,

Welcome to the Puyallup Main Street Association's 73rd Annual Meeker Days Festival. We are very excited about your interest in participating in our beloved community event. The Meeker Days Festival is the largest street festival in Pierce County with attendances reaching almost 100,000 people during the three-day event. We strive for the best in entertainment, a variety of tasty food booths and top notch arts and crafts! We work very hard on creating a profitable and enjoyable festival experience for all of our vendors.

While the arts and crafts are not juried, we do have a selection process for all vendors who apply. We require that all the items sold within your booth be 85% handmade by you, the vendor. Any applicant whose items appear to be commercially mass produced may be asked to reapply as a commercial vendor. We also require all vendors (new and returning) to submit [3] photos of your merchandise and [1] booth display photo along with your application. We work very hard at limiting the number of booths selling the same type of merchandise, therefore, your merchandise description and photos provided are very important as we move forward in the selection process.

Following is the application and rules & regulations for participating in the 2012 Meeker Days Festival. I urge you to please read all of this information carefully before applying to be a vendor at our Festival. The date of the Meeker Days Festival is June 15, 16, & 17, 2012. **Application deadline is March 30th, 2012.**

If you have any questions regarding this application, please feel free to contact me at (253) 840-2631 or e-mail me at marketing@puyallupmainstreet.com. We look forward to working with you!

Thank you,

Janel Tobar
Meeker Days Festival Manager
Puyallup Main Street Association



June 15, 16 & 17, 2012

Mail application to:
Puyallup Main Street Association
Attn: Meeker Days Festival
PO Box 476, Puyallup, WA 98371
OR Fax: (253) 445-0145

For Office Use Only
Date Received: _____

Arts & Crafts
Vendor Application
Application deadline: March 30, 2012

Type or Print

Business Name: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____

State Resale/UBI #: _____

Applications will not be processed without State Resale/UBI number. For questions, contact the Washington State Department of Revenue at 1-800-647-7706.

Have you previously participated in Meeker Days?

[] Yes [] No (past participation does not guarantee acceptance.)

If yes, how many years? _____ Last year participated: _____

Please indicate what space(s) you would like to have:

1st Choice _____ (space is not guaranteed)

2nd Choice _____

Wait List me if necessary
[] Yes [] No

3rd Choice _____

Category. Please select the category that best represents your work. Your Meeker Days booth inventory must represent this single jury category and be consistent in content, form and quality.

Crafts

- [] Bath, body & candles
[] Ceramics/Pottery
[] Children's items/clothing
[] Fiber Art
[] Gift Foods will you be sampling product? [] Y [] N
[] Glass
[] Home & Garden
[] Jewelry
[] Leather
[] Metal
[] Musical Products
[] Wearables - Adult
[] Wood

Fine Art

- [] Painting
[] Drawing
[] Sculpture
[] Photography
[] Etching
[] Lithography
[] Woodcut
[] Silkscreen

[] Other _____

Product Information. Please see product eligibility requirements listed on page 3 of application. Please list all items to be sold. Attach additional sheet for more space. Only items listed will be allowed to be sold in your booth.

- 1. _____
2. _____
3. _____

Photos. All vendors must provide (3) Photos of your merchandise and (1) booth display in order for your application to be considered.

Electricity \$40 for 1 outlet, \$15 for additional outlets. Electricity is extremely limited and issued on first come/first serve basis. Electricity is not available for booth lighting, cash registers or credit card machines. Requests will be denied if usage explanation is not provided or is not deemed appropriate.

Do you need electricity? [] Yes [] No

Please state your reason for electrical usage: _____

Volts _____ Number of outlets needed: _____

Booth Request

The booth space fee is for the space only. Vendor must supply own fire resistant canopy, tables, chairs, etc.

- [] Application Fee \$15
[] 10'x10' Space _____ of spaces x \$200 \$_____
[] 10'x10' Corner Space _____ of spaces x \$225 \$_____
Corner spaces are limited and assigned on a first come/first served basis.
[] Electricity charge (if applicable) \$_____
[] LATE FEE \$50
Total \$_____

Payment Method

[] VISA/Mastercard [] Check [] Money Order

Acct. Number _____ Exp. Date _____

Signature: _____

All payments will be deposited upon receipt. Depositing of funds does not constitute acceptance to the festival. You will receive notice upon your acceptance. If you are not accepted a refund check, less the application fee, will be mailed to you within two weeks after the Festival.

Applicant certifies that the above information is true and correct. Applicant further certifies to have performed 85% of the work required to produce product. Applicant agrees to comply with all Festival, state and local regulations, and to save and hold harmless the City of Puyallup, Sound Transit, the Puyallup Main Street Association, the Meeker Days Festival, their employees, officers, sponsors and agents from any loss or damage to any persons or property caused by applicant's operation in connection with Meeker Days Festival, and further agrees to defend said Associations and City for any claims for such damage.

Applicant has read and understands the Rules & Regulation and will abide by them throughout their association with the 2012 Meeker Days Festival. It is understood that the Meeker Days Festival reserves the right to close, without refund, any participant that does not comply with these regulations.

Signed: _____ Date: _____

2012 Arts & Crafts Vendors Rules & Regulations

Application Deadline

Deadline for turning in applications is Friday, March 30, 2012. Applications must include a valid UBI number, photos and payment in order to be considered. Any application received with missing information or payment will be promptly returned.

Mail application to:

Puyallup Main Street Association
Attention Meeker Days Festival
PO Box 476
Puyallup, WA 98371

Booth Fees

- Application Fee = \$15
- 10x10 Inline= \$200
- 10x10 Corner = \$225

Corner booths allow the Vendor to have the front and one side of the booth open. Corner spaces are indicated in ORANGE on the map included in this packet. You may indicate which booth space you would like to have, however, you are not guaranteed this space. Returning vendors have right of first refusal of their spaces. Puyallup Main Street Association reserves the right to change the layout of this map and booth locations at any time.

Cancellation and Refund Policy

No refunds will be given after application has been accepted. A full refund may be given, less the application fee, if you choose to cancel prior to acceptance.

Booth Structure

Vendor is responsible for providing their booth structure. No stakes may be used in any park or grass area. No items, signs, banners or booth anchor lines are to be attached to trees or shrubs. The booth structure must be self-standing and, if appropriate, weighted by means that are not a trip hazard or affixed to the ground or any other structure. Vendor must be prepared with a proper booth structure in case of wind or inclement weather. Chairs and portable display items may not extend beyond the booth boundary.

Electricity

Only a few areas of the park provide electricity for Vendor booths. These spaces are assigned on a first come/first served basis. Generators are not allowed.

Garbage

Vendors are responsible for placing non-recyclable trash in dumpsters rather than the Festival garbage cans. All recyclable cardboard must be broken down and either placed next to garbage dumpster or taken to a recycling dumpster. Vendors are responsible for bringing a wastebasket for inside the booth and an ashtray if you are a smoker. If Booth space is not left clean and free of debris at the end of the Festival, Vendor must pay a \$50 Booth Clean-Up Penalty and possibly not invited to participate in future Festivals.

Gift Foods

Vendors are those who offer a pre-packaged food item for take home consumption or gift giving. Gift Food vendors who demonstrate their products or have open packages need a Pierce County Temporary Health Permit. This permit is the same as a Food Court Vendor's health permit and is the Vendor's responsibility to obtain. Your booth could be subject to closure without the appropriate permit by the Tacoma-Pierce County Health Department. Questions about Health Permits should be directed to Rose Silloway, 253-798-6456, e-mail r.silloway@tpchd.org. Do not contact the Meeker Days office with these questions as we cannot advise you on these matters.

Health and Safety

All canopies must be constructed of fire resistant materials or treated with flame retardant. Proof of fire resistance must be made available to the City of Puyallup's Fire Marshall or his designee upon request.

Hours of Operation

Festival hours are Friday: 12:00 to 9:00 p.m.; Saturday: 10:00 a.m. to 9:00 p.m.; Sunday: 10:00 am to 5:00 p.m. All Vendors must be open during these times. Festival management may allow early closure of park area due to loss of traffic once Main Stage entertainment begins. Management will notify vendors of this possibility in their acceptance packets.

Indemnity

Should a vendor, at any time, occupy the premises in a manner contrary to these Rules and Regulations, upon request of the Festival officials, vendor shall immediately cease such offending conduct. Failure to comply as requested shall be cause for revocation of this contract an expulsion from the festival. Upon revocation, vendor shall promptly vacate the premises. Upon failure to vacate, the Festival shall remove all property of vendors from the premises at the vendor's expense. The Festival is relieved and discharge from any and all loss or damage caused by such removal. The Festival shall not be responsible for storage or safekeeping of property so removed. Failure to comply with these rules will result in forfeiture of booth space with no refund given.

Local Lodging Accommodations

A listing of local accommodations will be included in the Welcome Packets and will be posted on our the website.

Notification of Acceptance

Applicants are notified of acceptance status on or after May 1, 2012. Applications received after the deadline are notified on a case by case basis. Information regarding the status of vendor applications will not be given out prior to the receipt of the Notification Letter.

Parking

There is no reserved parking for Vendor vehicles. Vendor is responsible for securing their vehicle in a legal parking space off the Festival grounds. Parking is available on side streets around the Festival area and the City Hall parking lot directly across Meridian from the Park.

Photos

All vendors are required to submit (3) product color photos and (1) color booth photo with the application. **Slides will not be accepted.** You may e-mail digital photos to festival manager. Be sure to name photo files by Vendor name and include all photo information in your e-mail message. Photos not received via e-mail are not the Festivals responsibility. It is the Vendors responsibility to ensure that e-mailed, digital photos have been received.

Hard copy photos should be labeled on the BACK with the Vendor's name, business name and numbered to correspond to the descriptions on the Vendor application

Photos are only returned to the Applicant if a self-addressed stamped envelope with correct postage is included with the application. Booth photos become the property of the Festival for all Vendors selected for the Festival or for the Wait list.

Product Eligibility and Criteria

Our Arts and Crafts area features only original art and handcrafted items. All items must be original and 85% of the work performed to create product must be done by the applicant (i.e. shaped, painted, knitted, sewn, grown, photographed, processed, dried, etc.). Imported handmade items, consignments or kits are considered a commercial product and will not be accepted in this area.

Criteria for participating in the arts and crafts section includes, but is not limited to, uniqueness of product, quality of craftsmanship and booth display. There is a limit to the number of booths selling the same type of items.

Restrictions

Vendors are not allowed to 'rove' with their merchandise at any time.

No alcoholic beverages, loud music, televisions or 'hawking' are allowed within or in the vicinity of your Booth.

Sales Tax

Vendors are responsible for collecting, reporting, and paying WA state sales tax to the State of Washington under Sales Tax Code #1714.

Security

The Festival does provide 24-hour security during the Festival. However, booth structure and contents, including inventory, are the responsibility of the Artist. The Festival, City of Puyallup and Sound Transit do not assume any responsibility for injury to persons, or loss or damage to any property of the Vendors, including theft, accident or acts of God.

Set Up & Take Down

Load in begins on Thursday, June 14 at 2:00 p.m. There is very limited parking around the park area and vendors must come prepared to hand truck in their products for set-up. Further set up and take down information will be mailed out with the welcome packets.

Wait list

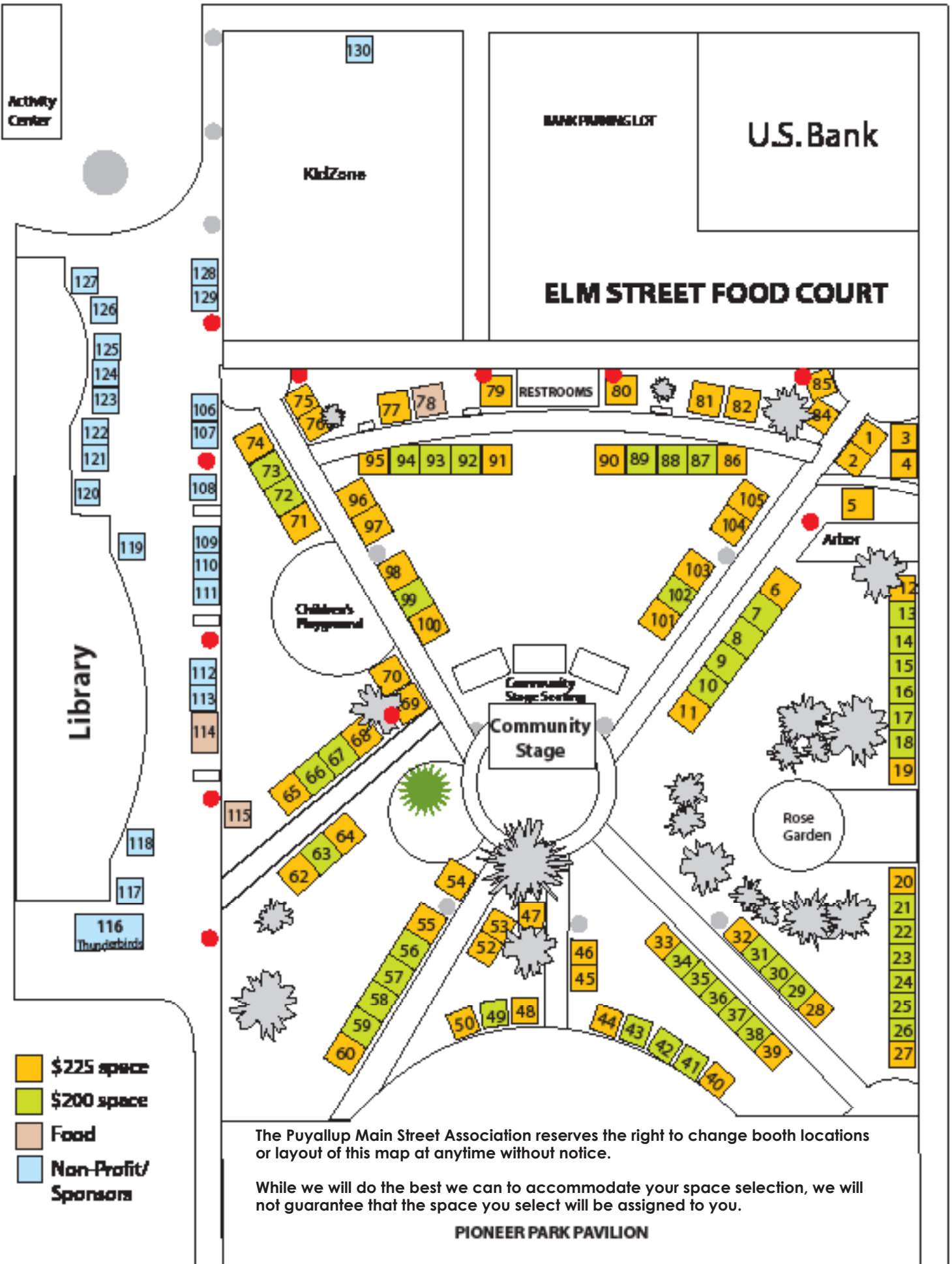
Because of the high volume of applications Meeker Days receives from vendors wanting to participate, we have established a "wait list". Should a selected vendor not be able to participate, vendors from the wait list will be contacted to participate instead.

Washington State UBI

Washington State requires a UBI (Uniform Business Identifier). To obtain a UBI, call 1-800-647-7706 or www.dor.wa.gov. Applications cannot be accepted without an UBI.

Welcome Packets

Vendor welcome packets are mailed in mid May with festival details, load-in instructions and booth information.



MERIDIAN

The Puyallup Main Street Association reserves the right to change booth locations or layout of this map at anytime without notice.

While we will do the best we can to accommodate your space selection, we will not guarantee that the space you select will be assigned to you.

PIONEER PARK PAVILION